



**GCEDC Employment & Compensation Committee Meeting
Thursday, December 15, 2022
Location: 99 MedTech Drive, Innovation Zone
3:30 p.m.**

MINUTES

ATTENDANCE

Committee Members: T. Bender, P. Battaglia (Video Conference*), C. Kemp
Staff: J. Krencik, L. Casey, L. Farrell, C. Suozzi, M. Masse, S. Hyde
Guests:
Absent: P. Zelif

* Attending from physical location identified in meeting notice as open to the public.

1. Call to Order / Enter Public Session

T. Bender called the meeting to order at 3:43 p.m.

2. Chairman’s Report & Activities

2a. Agenda Additions / Deletions / Other Business – Nothing at this time.

3. Discussions / Official Recommendations to the Board:

3a. Administrative Guidelines – A red-line version of the Administrative Guidelines and Procedures was included with the meeting materials. L. Farrell provided an overview of the proposed changes:

- An employee may take up to five days of sick leave in the event of the death of a family member. Sick leave may be used as bereavement leave in the event of the death of a non-family member if approved by the employee’s direct supervisor.

- The Center provides health, dental and vision plans for its permanent full-time employees. The Center currently pays 100% of the subscriber-only premium for permanent full-time employees. Employees will be responsible for any premium costs for higher levels of coverage.

P. Battaglia made a motion to recommend to the full Board the changes to the Administrative Guidelines as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:

T. Bender - Yes
P. Battaglia - Yes (Video Conference*)
P. Zelif - Absent

C. Kemp - Yes

The item was approved as presented.

4. **ADJOURNMENT**

As there was no further business, P. Battaglia made a motion to adjourn at 3:46 p.m., seconded by C. Kemp and passed unanimously.