



GCEDC STAMP Committee Meeting
Wednesday, May 3, 2023
Location: 99 MedTech Drive, Innovation Zone
8:00 a.m.

MINUTES

ATTENDANCE

Committee Members: C. Kemp, M. Clattenburg, C. Yunker, P. Zelif
Staff: M. Masse, L. Casey, L. Farrell, S. Hyde, C. Suozzi, P. Kennett
Guests: M. Fitzgerald (Phillips Lytle/Video Conference), M. Landers (County Manager),
R. Crossen (Town of Alabama Supervisor)
Absent:

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 8:01 a.m. in the Innovation Zone.

1a. Executive Session

C. Yunker made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:03 a.m., for the following reasons:

1. Discussions regarding proposed, pending, or current litigation.
2. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
3. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by C. Kemp and approved by all members present.

1b. Re-Enter Public Session

M. Clattenburg made a motion to enter back into public session at 8:45 a.m., seconded by C. Kemp and approved by all.

2. Chairman's Report & Activities

2a. Agenda Additions / Other Business – Nothing at this time.

2b. Minutes: March 29, 2023

C. Yunker made a motion to approve the March 29, 2023 minutes; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes

M. Clattenburg – Yes
C. Kemp - Yes

The item was approved as presented.

3. Discussions / Official Recommendations to the Board:

3a. NYISO Facilities Study Payment – The GCEDC has elected to proceed with the System Reliability Impact Study with the New York Independent Systems Operators to increase the mW available at STAMP from 300 to 600. The NYISO requires a good faith estimate of cost and time for this study of \$150,000 and to be completed in 150 days from the date upon which NYISO finalizes the base cases as required by the approved Study Scope.

Fund commitment: Not to exceed \$150,000 covered under the existing \$8 million NYESD grant.

Committee action request: Recommend approval to the full Board to pay a not to exceed amount of \$150,000 for the System Reliability Impact Study.

M. Clattenburg made a motion to recommend to the full Board the approval of the NYISO Facilities Study Payment not to exceed \$150,000 as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

3b. Contract with RLC Engineering – The GCEDC has previously completed a SIS study and facility study to enable the STAMP site with up to 300 mw. RLC Engineering was involved as a subconsultant of Black & Veatch for that study. The GCEDC has requested a contract from RLC to assist with the submittal of documentation as well as any on-call services in relation to the NYISO and any information that they may need to complete the study.

Fund commitment: Not to exceed \$15,000 covered under the existing \$8 million NYESD grant.

Committee action request: Recommend approval to the full Board to pay a not to exceed amount of \$15,000 to RLC Engineering for support for the System Reliability Impact Study.

M. Clattenburg made a motion to recommend to the full Board the approval of the RLC Engineering contract not to exceed \$15,000 as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

3c. Easement Approvals – In conjunction with the installation of the force main from the STAMP site to the direct discharge point at Oak Orchard Creek, there are several easements needed. We are seeking approval of the following easements:

1. Permanent Easement 16 and Temporary Easement 24 - \$1,000

2. Temporary Easement 16 – Installation of water line from curb box to house (include in force main contract) Estimated at \$2,500
3. Permanent Easement 3 and Temporary Easement 5 – \$20,000

Fund Commitment: \$23,500 from the \$33 million.

Board Action Request: Approval of payment of \$23,500 to the holders of the easement numbers identified above.

C. Yunker made a motion to recommend to the full Board the approval of the ROW easement payments not to exceed \$23,500 as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

P. Zeff - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

3d. Keeler Change Order – Laydown Area & Hold & Haul Tank Installation - In conjunction with the construction of the lay down area to be utilized by National Grid for the power line reroute and the installation of the hold and haul tank, Keeler Construction is seeking a change order to cover the increase in costs of the project that have occurred. This project was originally scheduled to be completed in February of 2022 but had to be postponed due to issues with the NYSDEC. These two bids were issued as one contract. The change order will only be on the net overage of the total contract after combining the two.

The change order that was included with the meeting materials was for an increase of \$38,930. M. Masse stated that he asked Tom Carpenter from CPL to see if he could get this reduced and they came back with \$13,930.

Fund Commitment: \$13,930 from the agency operating funds.

Board Action Request: Approval of change order of \$13,930 to Keeler Construction Inc.

C. Yunker made a motion to recommend to the full Board the approval of the change order of \$13,930 to Keeler Construction Inc. as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

P. Zeff - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

3e. 805 Lewiston Road House Transfer - The GCEDC has been contacted by Heather Grainy who is offering to remove the structure at 805 Lewiston Road at no cost to the GCEDC. Indemnity agreements and liability insurance will be required.

Fund commitment: None.

Committee action request: Recommend approval to the full Board to allow Heather Grainy and her agents to remove the structure at 805 Lewiston Road.

C. Yunker made a motion to recommend to the full Board the approval to allow Heather Grainy and her agents to remove the structure at 805 Lewiston Road as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zeff - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

3f. National Grid Engineering to Provide Service to WWTF - The GCEDC has made a request to National Grid to be able to provide a 2000 amp 277/480 volt service with a load of 1300 KW to the WWTF. To provide this service, National Grid is requesting \$5,000 to cover the design fee to bring that power to the facility.

Fund commitment: \$5,000 covered under the existing \$8 million NYESD grant.

Committee action request: Recommend approval to the full Board to pay \$5,000 for the design fee.

The Committee stated that the designs provided by the GCEDC's engineers should be sufficient for National Grid to complete their scope of work to bring power to the WWTF. At this time, the Committee wishes to table this agenda item.

M. Clattenburg made a motion to table this agenda item; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zeff - Yes
C. Yunker - Yes
M. Clattenburg – Yes
C. Kemp - Yes

4. Adjournment

As there was no further business, C. Yunker made a motion to adjourn at 8:52 a.m., seconded by M. Clattenburg and passed unanimously.