



GCEDC STAMP Committee Meeting

Tuesday, January 5, 2021

Location: Electronically

10:30 a.m.

MINUTES

ATTENDANCE

Committee Members: C. Klotzbach, C. Yunker, P. Zelif
Staff: M. Masse, L. Casey, J. Krencik, C. Suozzi, S. Hyde, P. Kennett
Guests:
Absent: A. Vanderhoof

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 10:32 a.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call instead of a public meeting open for the public to attend in person.

2a. Executive Session

C. Klotzbach made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:33 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

2b. Re-Enter Public Session

C. Yunker made a motion to enter back into public session at 11:23 a.m., seconded by C. Klotzbach and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: December 2, 2020

C. Yunker made a motion to approve the December 2, 2020 minutes; the motion was seconded by C. Klotzbach. Roll call resulted as follows:

P. Zelif - Yes

C. Klotzbach - Yes
C. Yunker - Yes
A. Vanderhoof- Absent

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. Proposals for survey of ROW for USFWS force main – The GCEDC asked four companies for bids to survey the ROW for the force main through the wildlife refuge. The survey needs to be completed to the standards set for by US Fish and Wildlife. The results of the bids are as follows:

1. \$13,070 – Frandina Engineering and Land Surveying
2. \$23,900 – Kheops Architecture, Engineering and Surveying
3. Declined to bid – Welch & O’Donoghue
4. Declined to bid – Ravi Engineering and Surveying

Fund commitment: Not to exceed \$13,070 to Frandina Engineering and Land Surveying for STAMP survey work to be covered under the \$33M.

C. Klotzbach made a motion to recommend to the full Board approval of the survey contract with Frandina Engineering and Land Surveying not to exceed \$13,070; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zelif - Yes
C. Klotzbach - Yes
C. Yunker - Yes
A. Vanderhoof- Absent

The item was approved as presented.

4b. Barn Lease – One of the local farmers rented the barn at the STAMP site to store some farm equipment over the winter. The current lease agreement expired on December 31, 2020. Attached is a proposed lease agreement for the property through May 31, 2021.

C. Yunker made a motion to recommend to the full Board the execution of the Barn Lease Agreement through May 31, 2021; the motion was seconded by C. Klotzbach. Roll call resulted as follows:

P. Zelif - Yes
C. Klotzbach - Yes
C. Yunker - Yes
A. Vanderhoof- Absent

The item was approved as presented.

5. Adjournment

As there was no further business, C. Yunker made a motion to adjourn at 11:30 a.m., seconded by C. Klotzbach and passed unanimously.