



Meeting Agenda – Audit and Finance Committee
 Genesee County Economic Development Center
 Tuesday, March 5, 2024 – 8:30 a.m.
 Location: 99 MedTech Drive, Innovation Zone

Page #	Topic	Discussion Leader	Desired Outcome
	1. Call To Order – Enter Public Session	K. Manne	
	1a. Executive Session Motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons: 1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 1b. Enter Public Session	K. Manne	
2-5	2. Chairman’s Report & Activities 2a. Agenda Additions / Other Business 2b. Minutes: January 30, 2024	K. Manne	Vote
	3. Discussions / Official Recommendations to the Board:		
6	3a. Allowance for Doubtful Accounts	L. Farrell	Disc / Vote
7	3b. Investment Report	L. Farrell	Disc / Vote
8-38	3c. Procurement Report	L. Farrell	Disc / Vote
39-50	3d. Design and Engineering Contract for Roadway at Apple Tree Acres Park	M. Masse	Disc / Vote
51-52	3e. Mowing for STAMP with Genesee County Highway Dept	M. Masse	Disc / Vote
53-54	3f. Mowing for STAMP with Town of Alabama Highway Dept	M. Masse	Disc / Vote
	4. Adjournment	K. Manne	Vote



GCEDC Audit & Finance Committee Meeting
Tuesday, January 30th, 2024
Location: 99 MedTech Drive, Innovation Zone
8:30 a.m.

MINUTES

ATTENDANCE

Committee Members: P. Zeliff, P. Battaglia (Video Conference*), M. Gray, K. Manne
Staff: L. Farrell, M. Masse, P. Kennett, L. Casey, C. Suozzi, S. Hyde
Guests: J. Tretter, M. Brooks, Susie Ott (Lawley), Caitlin Celis (Lawley), Claire Farzmell (Lawley)
Absent:

*Attending from a physical location identified in the meeting notice as open to the public.

1. CALL TO ORDER / ENTER PUBLIC SESSION

K. Manne called the meeting to order at 8:30 a.m. in the Innovation Zone.

2. Chairman’s Report & Activities

2a. **Agenda Additions / Other Business** – Nothing at this time.

2b. **Minutes: January 9, 2024**

P. Zeliff made a motion to approve the January 9, 2024 minutes; the motion was seconded by M. Gray. Roll call resulted as follows:

- P. Battaglia - Yes (Video Conference*)
- M. Gray - Yes
- P. Zeliff - Yes
- K. Manne - Yes

The item was approved as presented.

Presentation – Representatives of Lawley Insurance provided a detailed review of the renewal of the Agency’s Directors & Officers/Employment Practices Liability Insurance with Travelers. The current policy expires on February 23, 2024. There has been no change in coverage, but the premium increased due to the settled claim in 2022, in addition to the current, open claims. They also discussed the option of bringing Cyber into the same renewal as D&O/Employment Practices Liability Insurance as opposed to renewing in July. This would help to streamline the insurance renewal processes and could help with premiums due to multi-line discounts. A cyber proposal from Travelers was also included in the meeting materials for the Committee’s review. It should be noted that the proposal includes a reduction in retention from \$10,000 to \$5,000.

2b

2

The Committee requested that Lawley obtain quotes with a higher retention of \$25,000 as opposed to \$10,000 for D&O/ Employment Practices Liability Insurance. Lawley will provide these quotes so that the Board can compare them at the meeting on Thursday.

The renewal comparison was provided in the meeting materials on page 13. D&O Insurance/Employment Practices Liability increased to \$28,154 (from \$20,925). Combined with Cyber Insurance, the total premium is \$34,801.

Susie Ott, Caitlin Celis, and Claire Farzmell left the meeting at 8:51 a.m.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS OF THE COMMITTEE:

3a. D&O Insurance – Lawley Insurance has provided us with a proposal for renewal of our current Directors & Officers/Employment Practices Liability Insurance with Travelers. The renewal reflects a price of \$28,154 which would be split 50/50 between the GCEDC and GGLDC. This is an overall price increase of \$7,229 (\$3,614.50/entity) compared to the current policy. The current policy expires on 2/23/2024.

Lawley did send our information to market, but they have not received responded due to the open claims. Because of that, they do not anticipate many carriers offering quotes. One other company was interested but needed to review the claim details before fully considering. A response had not yet been received.

The cost of this policy would be split between GCEDC and GGLDC (\$14,077/entity). The GCEDC included \$10,850 in the 2024 budget for this expense and the GGLDC included \$10,900.

No recommendation was made. The Committee decided to wait until Thursday's full Board Meeting to consider a quote with the requested higher retention of \$25,000.

3b. Cyber Insurance – Lawley suggested that we consider cancelling/rewriting the Cyber policy so it could potentially be added to the D&O renewal. This would help to streamline the insurance renewal processes in the future and could help with premiums due to multi-line discounts.

Lawley was able to provide a Cyber proposal from Travelers. The price reflected for the term is proposed at \$6,647 which would be split between the GCEDC and GGLDC. This is an overall price increase of \$282 (\$141/entity) compared to the current policy. NOTE: The proposal includes a reduction in retention from \$10,000 to \$5,000.

The current policy expires on 7/1/24. It is recommended that we cancel the current policy and move forward with this proposal.

The cost of this policy would be split between the GCEDC and GGLDC (\$3,323.50/entity). Each entity included \$5,000 in their 2024 budget for this expense.

P. Zeliff made a motion to recommend to the full Board the approval of the Cyber Insurance proposal as presented; the motion was seconded by M. Gray. Roll call resulted as follows:

- P. Battaglia - Yes (Video Conference*)
- M. Gray - Yes
- P. Zeliff - Yes
- K. Manne - Yes

The item was approved as presented.

3c. December 2023 Unaudited Financial Statements - L. Farrell reviewed with the Committee the significant items of the December 2023 long form financial statements.

- On the balance sheet, line 8 shows a decrease in restricted cash of about \$92,000. We received PIF payments related to Buffalo East Tech Park in November. These funds were distributed to the town of Pembroke in December.
- Accounts receivable decreased. The quarterly payment for the MedTech Centre Property Management Fee and Economic Development Support Grant from the GGLDC was received.
- Accrued expenses on line 66 decreased. The New York State retirement invoice was paid, which covers a period through March 31st so there is also an increase to prepaid expenses of about \$35,000.
- Accounts payable increased. We started making year end adjustments in preparation for the audit. Most of these payables are related to STAMP expenditures that were paid in January using the imprest cash from ESD related to the \$33M and \$8M grants. These invoices included work completed through December 2023. There will be some journal entries, including additional payables, made between the presentation of unaudited and audited financial statements.
- In the operating fund:
 - o Payroll is slightly over budget but health, vision and dental insurance are significantly under budget due to a change in the Employee Benefit Policy in January 2023.
 - o NYS retirement annual contribution is over budget because the invoice came in higher than anticipated.
 - o Insurance, which has been discussed all year and anticipated, is over budget.
 - o Some expenditure line items are significantly under budget.
- In the STAMP fund, we do not budget for National Grid grant income because we do not know what will be awarded the following year. There is about \$27,000 that we will be able to draw down from National Grid, which saves money on the operating side.
- Other anticipated adjustments to the financial statements include changes to accounts payable and accounts receivable, the GASB 68 audit adjustment related to deferred pension inflows and outflows and GASB 87 related to leases.
- At year end, there is unrestricted cash of about \$11M. Most of these funds are earmarked for STAMP purposes as matching funds for the FAST NY grant.
- The Committee asked if NYS Retirement has been adequately budgeted for this year. If not, the Committee suggested that there should be a potential budget amendment.

P. Zeliff made a motion to recommend to the full Board the approval of the December 2023 Unaudited Financial Statements as presented; the motion was seconded by M. Gray. Roll call resulted as follows:

- P. Battaglia - Yes (Video Conference*)
- M. Gray - Yes
- P. Zeliff - Yes
- K. Manne - Yes

The item was approved as presented.

4. ADJOURNMENT

As there was no further business, M. Gray made a motion to adjourn at 9:00 a.m., seconded by P. Zelif and passed unanimously.

GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER
ANALYSIS OF ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS
FOR THE YEAR ENDED DECEMBER 31, 2023

Account	Name	12/31/2013	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022	12/31/2023	Management's Collectability Percentage	Potential Amount Uncollectible
1740-03	Automotive Corp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a	-
1747-02	Cue Stock	-	-	-	-	-	-	-	-	-	-	-	n/a	-
1748-02	Mary Obear	51,655.44	42,022.19	31,950.78	22,015.83	10,046.42	-	-	-	-	-	-	n/a	-
1749-02	GGLDC	187,133.33	121,913.33	121,913.33	-	-	-	-	-	-	-	-	n/a	-
1751-02	Rod & Staff	-	-	-	-	-	-	-	-	-	-	-	n/a	-
1754-02	Medex Billing	-	-	-	-	-	-	-	-	-	-	-	n/a	-
1755-02	Comfort Inn	-	-	-	-	-	-	-	-	-	-	-	n/a	-
1756-02	Vanderhoof Electric	24,507.91	3,546.69	-	-	-	-	-	-	-	-	-	n/a	-
1757-02	Jeffres Ag Service	41,546.14	21,039.65	-	-	-	-	-	-	-	-	-	n/a	-
1758-02	Yancey's Fancy 2009	26,230.23	5,314.33	-	-	-	-	-	-	-	-	-	n/a	-
1759-02	First Wave Tech	37,372.37	11,225.97	-	-	-	-	-	-	-	-	-	n/a	-
1760-02	Genesee Earth Movers	47,957.86	-	-	-	-	-	-	-	-	-	-	n/a	-
1762-02	M & M Meats	14,057.36	7,926.51	1,609.20	-	-	-	-	-	-	-	-	n/a	-
1763-03	Bruce Scofield	33,973.23	19,703.55	4,999.87	-	-	-	-	-	-	-	-	n/a	-
1764-03	George & Swede	48,533.23	28,147.99	7,142.73	-	-	-	-	-	-	-	-	n/a	-
1765-02	Liberti Valvo	33,333.24	26,902.85	19,683.15	12,243.88	4,578.32	-	-	-	-	-	-	n/a	-
1766-03	Batavia Hospitality	53,495.87	26,416.38	7,137.49	-	-	-	-	-	-	-	-	n/a	-
1767-03	Darienlake Hospitality	53,534.81	33,301.70	12,453.20	-	-	-	-	-	-	-	-	n/a	-
1768-03	Yancey's Fancy 2011	106,885.82	86,023.07	64,525.76	42,374.59	19,549.70	-	-	-	-	-	-	n/a	-
1769-02	Timothy M. Adams	15,856.48	10,873.40	5,738.73	447.89	-	-	-	-	-	-	-	n/a	-
1770-02	Batavia Enclosures	39,028.31	32,756.20	24,520.29	-	-	-	-	-	-	-	-	n/a	-
1771-02	Savage IO	79,586.28	66,690.64	45,177.96	37,027.80	34,019.01	-	-	-	-	-	-	n/a	-
1772-02	Alleghany Rd. Properties	81,180.20	61,787.98	43,494.03	-	-	-	-	-	-	-	-	n/a	-
1773-02	Pellegrino Auto Sales	73,925.24	67,362.72	-	-	-	-	-	-	-	-	-	n/a	-
1774-22	Cottonwood Farms	-	-	-	64,484.74	58,267.99	51,988.79	45,646.51	39,240.52	32,770.16	26,781.91	19,633.78	100.00%	-
1775-22	Sandvoss Farms	-	-	-	107,077.22	167,285.04	150,258.27	133,060.46	115,689.86	98,144.78	80,423.44	64,022.51	100.00%	-
1776-22	Junior's Maple	-	-	-	-	28,272.42	24,096.72	19,879.11	15,619.14	11,316.37	6,970.37	2,580.71	100.00%	-
1777-22	Sandvoss Farms	-	-	-	-	166,635.36	150,274.86	133,749.99	117,059.12	100,200.58	83,172.70	67,413.56	100.00%	-
1779-22	NY Craft Malt	-	-	-	-	-	-	76,331.24	65,864.64	53,370.74	42,692.79	29,946.62	100.00%	-
Remove Intercompany loan with GGLDC		(187,133.33)	(121,913.33)	(121,913.33)	-	-	-	-	-	-	-	-	\$ -	-
		<u>\$ 862,660.02</u>	<u>\$ 551,041.82</u>	<u>\$ 268,433.19</u>	<u>\$ 285,671.95</u>	<u>\$ 488,654.26</u>	<u>\$ 376,618.64</u>	<u>\$ 408,667.31</u>	<u>\$ 353,473.28</u>	<u>\$ 295,802.63</u>	<u>\$ 240,041.21</u>	<u>\$ 183,597.18</u>		<u>\$ -</u>

1810-02 Reserve for Bad Debts \$ (55,942.30) \$ (46,447.80) \$ (46,447.80) \$ (56,447.80) \$ (56,447.80) \$ (47,428.79) \$ (47,428.79) \$ (47,428.79) \$ (47,428.79) \$ (47,428.79) \$ (47,428.79)

Percentage of loans receivable 6.48% 8.43% 17.30% 19.76% 11.55% 12.59% 11.61% 13.42% 16.03% 19.76% 25.83%

Note: Loans Receivable are recorded in GAIN! Loan Fund. Reserve for Bad Debts is recorded in GAIN! Loan Fund.

Genesee County Economic Development Center (GCEDC)

Annual Investment Report

For the year ended December 31, 2023

Purpose of the Report:

Under Section 2925(6) of the Public Authorities Law, the GCEDC and its affiliates are required to prepare and approve an Annual Investment Report. The schedule below was approved by the Board on ~~XXXXXXXXXX~~

Bank	Type	Account Description	12/31/23 G/L Balance	12/31/23 Bank Balance	Interest Rate
Five Star Bank	NOW Public Tiered Account	GCEDC Primary Checking	\$43,118.01	\$254,790.75	1.53%
Five Star Bank	Money Market Public Account	GCEDC - BP2	\$49,804.59	\$49,804.59	2.05%
Five Star Bank	Money Market Public Account	GCEDC Primary Savings	\$1,856,636.45	\$1,856,636.45	2.25%
Five Star Bank	Money Market Public Account	GCEDC - GAIN LOAN Fund	\$36,119.30	\$36,119.30	2.05%
Five Star Bank	Money Market Public Account	GCEDC - Batavia Home Fund	\$100,581.73	\$100,581.73	2.05%
Five Star Bank	Certificate on Deposit (CD)	GCEDC - 3 Month CD	\$3,024,449.30	\$3,024,449.31	5.15%
Five Star Bank	Certificate on Deposit (CD)	GCEDC - STAMP 3 Month CD	\$3,500,000.00	\$3,500,000.00	5.15%
Bank of Castile	Municipal Savings	GCEDC - STAMP Part 182	\$560,441.43	\$560,441.43	3.68%
Bank of Castile	Municipal Savings	GCEDC Investment	\$340,843.05	\$340,843.05	3.682%
Bank of Castile	Municipal NOW Checking	GCEDC STAMP - Imprest Account \$8M	\$951,694.03	\$951,694.03	2.956%
Bank of Castile	Municipal NOW Checking	GCEDC STAMP Part 182	\$623.05	\$623.05	.02%
Bank of Castile	Certificate on Deposit (CD)	GCEDC - 3 Month CD	\$2,530,798.78	\$2,530,798.78	4.63%
KeyBank	Checking	GCEDC STAMP - Imprest Account \$33M	\$5,557,908.78	\$5,558,758.78	Variable
KeyBank	Checking	GCEDC STAMP	\$1,004.47	\$1,004.47	Variable

As of December 31, 2023, cash balances were fully collateralized. The funds currently on deposit with Tompkins Community Bank and Five Star Bank are secured by investments held with The Bank of New York Mellon and M&T Bank, respectively. The funds currently on deposit with KeyBank are secured by KeyBank's pledge pool held by Bank of New York. The GCEDC generated \$286,927 of interest income for the period January 1, 2023 through December 31, 2023.

* No fees or commissions were paid.

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.gcedc.com/gcedcreports
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

Procurement Transactions Listing:

1.	Vendor Name	716 Site Contracting, Inc.	Address Line1	PO Box 120
	Type of Procurement	Design and Construction/Maintenance	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	NORTH BOSTON
	Award Date	1/13/2022	State	NY
	End Date		Postal Code	14110
	Fair Market Value		Plus 4	
	Amount	\$1,535,015.00	Province/Region	
	Amount Expended For Fiscal Year	\$948,084.42	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Crosby Rd Reconstruction; Water Main Installation

2.	Vendor Name	Batavia Downs Gaming	Address Line1	8315 Park Road
	Type of Procurement	Other	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	BATAVIA
	Award Date		State	NY
	End Date		Postal Code	14020
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$5,835.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Annual Meeting; Offset by Ticket Sales

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

 Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

3.	Vendor Name	CC Environment & Planning	Address Line1	23 Jackson Street
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BATAVIA
	Award Date	8/3/2023	State	NY
	End Date		Postal Code	14020
	Fair Market Value	\$213,112.00	Plus 4	
	Amount	\$213,112.00	Province/Region	
	Amount Expended For Fiscal Year	\$10,876.99	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Grassland Mitigation Monitoring & Management

4.	Vendor Name	CC Environment & Planning	Address Line1	23 Jackson Street
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BATAVIA
	Award Date	3/3/2022	State	NY
	End Date		Postal Code	14020
	Fair Market Value	\$73,800.00	Plus 4	
	Amount	\$73,800.00	Province/Region	
	Amount Expended For Fiscal Year	\$25,961.30	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Part 182 Take Permit; Includes 9/1/22 Contract Amendment

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

5.	Vendor Name	CC Environment & Planning	Address Line1	23 Jackson Street
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BATAVIA
	Award Date	3/30/2023	State	NY
	End Date		Postal Code	14020
	Fair Market Value	\$30,000.00	Plus 4	
	Amount	\$30,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$30,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: General Environmental Services & Tree Planting Oversight

6.	Vendor Name	CCS of Western New York	Address Line1	116 Main Street
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	DEPEW
	Award Date	10/26/2023	State	NY
	End Date	12/31/2024	Postal Code	14043
	Fair Market Value	\$7,434.24	Plus 4	
	Amount	\$7,434.24	Province/Region	
	Amount Expended For Fiscal Year	\$619.52	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cleaning Services -12/1/23 - 12/31/24

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

7.	Vendor Name	CCS of Western New York	Address Line1	116 Main Street
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	DEPEW
	Award Date	10/6/2022	State	NY
	End Date	12/1/2023	Postal Code	14043
	Fair Market Value		Plus 4	
	Amount	\$5,366.04	Province/Region	
	Amount Expended For Fiscal Year	\$4,918.87	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cleaning Services -12/1/22 - 12/1/23

8.	Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
	Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
	Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
	Award Date	3/8/2019	State	NY
	End Date		Postal Code	14450
	Fair Market Value	\$1,350,000.00	Plus 4	
	Amount	\$1,350,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$87,950.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Onsite Wastewater Treatment Facility Design & Permitting.

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

9.	Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
	Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
	Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
	Award Date	9/5/2019	State	NY
	End Date		Postal Code	14450
	Fair Market Value	\$900,000.00	Plus 4	
	Amount	\$900,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$169,734.67	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Engineering Services for Design & Permitting of 6 MGD Big Water System

10.	Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
	Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
	Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
	Award Date	3/25/2021	State	NY
	End Date		Postal Code	14450
	Fair Market Value	\$560,000.00	Plus 4	
	Amount	\$560,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$99,532.04	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Engineering Services Related to Construction of Force Main

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

11. Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
Award Date	12/1/2022	State	NY
End Date		Postal Code	14450
Fair Market Value	\$225,000.00	Plus 4	
Amount	\$225,000.00	Province/Region	
Amount Expended For Fiscal Year	\$153,250.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Onsite Wastewater Treatment Facility 150,000 GPD Design

12. Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
Award Date	3/25/2021	State	NY
End Date		Postal Code	14450
Fair Market Value	\$75,000.00	Plus 4	
Amount	\$75,000.00	Province/Region	
Amount Expended For Fiscal Year	\$12,300.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Engineering Services Related to Crosby Road Reconstruction and Onsite Water

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

 Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

13. Vendor Name	Clark Patterson Lee	Address Line1	255 Woodcliff Drive
Type of Procurement	Design and Construction/Maintenance	Address Line2	Suite 200
Award Process	Authority Contract - Non-Competitive Bid	City	FAIRPORT
Award Date	12/1/2022	State	NY
End Date		Postal Code	14450
Fair Market Value	\$25,000.00	Plus 4	
Amount	\$25,000.00	Province/Region	
Amount Expended For Fiscal Year	\$25,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: SEQR & Onsite Infrastructure Planning

14. Vendor Name	Erie County Industrial Development Agency	Address Line1	95 Perry Street
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	Suite 103
Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
Award Date	1/12/2023	State	NY
End Date	12/31/2023	Postal Code	14203
Fair Market Value	\$9,000.00	Plus 4	
Amount	\$9,000.00	Province/Region	
Amount Expended For Fiscal Year	\$4,790.14	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Information Technology Support Services - 2023

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

15.	Vendor Name	Erie County Industrial Development Agency	Address Line1	95 Perry Street
	Type of Procurement	Technology - Consulting/Development or Support	Address Line2	Suite 103
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	1/13/2022	State	NY
	End Date	12/31/2022	Postal Code	14203
	Fair Market Value	\$8,200.00	Plus 4	
	Amount	\$8,200.00	Province/Region	
	Amount Expended For Fiscal Year	\$425.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Information Technology Support Services - 2022

16.	Vendor Name	G. Devincintis & Son Construction	Address Line1	7 Belden Street
	Type of Procurement	Design and Construction/Maintenance	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	BINGHAMTON
	Award Date	3/25/2021	State	NY
	End Date		Postal Code	13903
	Fair Market Value		Plus 4	
	Amount	\$9,927,547.00	Province/Region	
	Amount Expended For Fiscal Year	\$784,132.48	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Construction of Force Main Contract A; Includes 9/7/23 Increase in Contract Amount

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

17.	Vendor Name	Genesee Gateway Local Development Corp.	Address Line1	99 MedTech Drive
	Type of Procurement	Other	Address Line2	Suite 106
	Award Process	Authority Contract - Non-Competitive Bid	City	BATAVIA
	Award Date	1/1/2023	State	NY
	End Date		Postal Code	14020
	Fair Market Value	\$19,333.08	Plus 4	
	Amount	\$19,333.08	Province/Region	
	Amount Expended For Fiscal Year	\$19,333.08	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Rent 2023

18.	Vendor Name	Gordon & Betty Grimes	Address Line1	5070 South Gravel Road
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	MEDINA
	Award Date	5/4/2023	State	NY
	End Date	12/31/2024	Postal Code	14103
	Fair Market Value	\$20,000.00	Plus 4	
	Amount	\$20,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$20,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easements: Compensation for Temporary Easement 5 & Permanent Easement 3

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

19. Vendor Name	Greater Rochester Enterprise	Address Line1	100 Chestnut Street
Type of Procurement	Other	Address Line2	Suite 1910
Award Process	Non Contract Procurement/Purchase Order	City	ROCHESTER
Award Date		State	NY
End Date		Postal Code	14604
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$52,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Sales & Marketing Services; Membership Dues

20. Vendor Name	Harris Beach	Address Line1	99 Garnsey Road
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSFORD
Award Date		State	NY
End Date		Postal Code	14534
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$13,727.53	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Misc Legal Services

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

21. Vendor Name	Independent Health	Address Line1	P.O. Box 8000
Type of Procurement	Other	Address Line2	Dept. 264
Award Process	Authority Contract - Competitive Bid	City	BUFFALO
Award Date	1/1/2023	State	NY
End Date	12/31/2023	Postal Code	14267
Fair Market Value		Plus 4	
Amount	\$97,808.24	Province/Region	
Amount Expended For Fiscal Year	\$97,808.24	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Group Health Insurance - 2023

22. Vendor Name	Invest Buffalo Niagara	Address Line1	257 West Genesee Street
Type of Procurement	Other	Address Line2	Suite 600
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$25,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Membership Dues

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

23. Vendor Name	Judith Clonan-Smith	Address Line1	4324 South Gravel Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MEDINA
Award Date	12/15/2022	State	NY
End Date	10/31/2024	Postal Code	14103
Fair Market Value	\$10,000.00	Plus 4	
Amount	\$10,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easements: Compensation for Temporary Easement 16 & Permanent Easements 8 & 9

24. Vendor Name	Kathleen Smith	Address Line1	4324 South Gravel Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	MEDINA
Award Date	12/15/2022	State	NY
End Date	10/31/2024	Postal Code	14103
Fair Market Value	\$10,000.00	Plus 4	
Amount	\$10,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easements: Compensation for Temporary Easement 16 & Permanent Easements 8 & 9

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

25.	Vendor Name	Keeler Construction Co., Inc.	Address Line1	13519 Weat Lee Road
	Type of Procurement	Design and Construction/Maintenance	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALBION
	Award Date	1/13/2022	State	NY
	End Date		Postal Code	14411
	Fair Market Value		Plus 4	
	Amount	\$773,210.00	Province/Region	
	Amount Expended For Fiscal Year	\$155,933.25	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Installation of Sanitary Sewer, Holding Tank & Pump Station, Temporary Access Road & Laydown Yard; includes 8/4/22, 5/4/23 & 6/29/23 Contract Amendments

26.	Vendor Name	Kelly Services	Address Line1	PO Box 820405
	Type of Procurement	Staffing Services	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	PHILADELPHIA
	Award Date		State	PA
	End Date		Postal Code	19182
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$6,481.48	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Temporary Employment Services

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

27.	Vendor Name	Lawrence Waters, Sr. & Joy Waters	Address Line1	11303 Main Street
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	MEDINA
	Award Date	3/2/2023	State	NY
	End Date	10/31/2024	Postal Code	14103
	Fair Market Value	\$5,000.00	Plus 4	
	Amount	\$5,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$5,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easements: Compensation for Permanent Easement 6

28.	Vendor Name	Loewke Brill	Address Line1	491 Elmgrove Rd
	Type of Procurement	Consulting Services	Address Line2	Suite 2
	Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
	Award Date	7/1/2021	State	NY
	End Date		Postal Code	14606
	Fair Market Value	\$25,610.00	Plus 4	
	Amount	\$25,610.00	Province/Region	
	Amount Expended For Fiscal Year	\$10,150.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Reporting - Plug Power

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

29.	Vendor Name	Loewke Brill	Address Line1	491 Elmgrove Rd
	Type of Procurement	Consulting Services	Address Line2	Suite 2
	Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
	Award Date	7/1/2021	State	NY
	End Date		Postal Code	14606
	Fair Market Value	\$17,390.00	Plus 4	
	Amount	\$17,390.00	Province/Region	
	Amount Expended For Fiscal Year	\$6,165.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Reporting - Ellicott Station

30.	Vendor Name	Loewke Brill	Address Line1	491 Elmgrove Rd
	Type of Procurement	Consulting Services	Address Line2	Suite 2
	Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
	Award Date	9/9/2021	State	NY
	End Date		Postal Code	14606
	Fair Market Value	\$11,910.00	Plus 4	
	Amount	\$11,910.00	Province/Region	
	Amount Expended For Fiscal Year	\$1,370.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Reporting - Land Pro

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

31.	Vendor Name	Loewke Brill	Address Line1	491 Elmgrove Rd
	Type of Procurement	Consulting Services	Address Line2	Suite 2
	Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
	Award Date	9/1/2022	State	NY
	End Date		Postal Code	14606
	Fair Market Value	\$9,170.00	Plus 4	
	Amount	\$9,170.00	Province/Region	
	Amount Expended For Fiscal Year	\$6,850.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Reporting - Nexgistics

32.	Vendor Name	Loewke Brill	Address Line1	491 Elmgrove Rd
	Type of Procurement	Consulting Services	Address Line2	Suite 2
	Award Process	Authority Contract - Non-Competitive Bid	City	ROCHESTER
	Award Date	9/9/2021	State	NY
	End Date		Postal Code	14606
	Fair Market Value	\$7,775.00	Plus 4	
	Amount	\$7,775.00	Province/Region	
	Amount Expended For Fiscal Year	\$690.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Local Labor Reporting - Liberty Pumps

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

33.	Vendor Name	Mostert, Manzanero & Scott, LLP	Address Line1	4 Associate Drive
	Type of Procurement	Financial Services	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ONEONTA
	Award Date	12/1/2022	State	NY
	End Date	12/31/2023	Postal Code	13820
	Fair Market Value		Plus 4	
	Amount	\$10,300.00	Province/Region	
	Amount Expended For Fiscal Year	\$10,300.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit of the 2022 Financial Statements

34.	Vendor Name	NYS & Local Employees Retirement	Address Line1	110 State Street
	Type of Procurement	Other	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
	Award Date		State	NY
	End Date		Postal Code	12244
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$108,260.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Retirement

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

35.	Vendor Name	NYS Economic Development Council	Address Line1	111 Washington Avenue
	Type of Procurement	Other	Address Line2	4th Floor
	Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
	Award Date		State	NY
	End Date		Postal Code	12210
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$14,135.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Memberships / Sponsorships / Event Registrations

36.	Vendor Name	NYS Economic Development Council	Address Line1	111 Washington Avenue
	Type of Procurement	Other	Address Line2	4th Floor
	Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
	Award Date		State	NY
	End Date		Postal Code	12210
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$5,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	SEMICON West Booth Sponsorship

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

37.	Vendor Name	New York Independent System Operator	Address Line1	10 Krey Blvd
	Type of Procurement	Consulting Services	Address Line2	Attn: Finance Dept
	Award Process	Authority Contract - Non-Competitive Bid	City	RENSSELAER
	Award Date	5/4/2023	State	NY
	End Date		Postal Code	12144
	Fair Market Value	\$150,000.00	Plus 4	
	Amount	\$150,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$150,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: System Reliability Impact Study

38.	Vendor Name	Niagara County Water District	Address Line1	5450 Ernest Road
	Type of Procurement	Consulting Services	Address Line2	PO Box 315
	Award Process	Authority Contract - Non-Competitive Bid	City	LOCKPORT
	Award Date	4/26/2019	State	NY
	End Date		Postal Code	14095
	Fair Market Value	\$3,115,852.00	Plus 4	
	Amount	\$3,115,852.00	Province/Region	
	Amount Expended For Fiscal Year	\$102,436.40	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Engineering & Legal Services; Includes 10/29/20, 12/3/20 & 10/6/22 Contract Amendments

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

39.	Vendor Name	Ostroff Associates, Inc.	Address Line1	150 State Street
	Type of Procurement	Other Professional Services	Address Line2	Suite 301
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	10/26/2023	State	NY
	End Date		Postal Code	12207
	Fair Market Value	\$10,000.00	Plus 4	
	Amount	\$10,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$10,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Government Relations Services - November 2023 - December 2023 Services

40.	Vendor Name	Ostroff Associates, Inc.	Address Line1	150 State Street
	Type of Procurement	Other Professional Services	Address Line2	Suite 301
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	10/13/2023	State	NY
	End Date		Postal Code	12207
	Fair Market Value	\$2,700.00	Plus 4	
	Amount	\$2,700.00	Province/Region	
	Amount Expended For Fiscal Year	\$2,700.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Government Relations Services 10/12/23 - 10/31/23 Plus Filing Fees

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

41.	Vendor Name	Phillips Lytle LLP	Address Line1	125 Main Street
	Type of Procurement	Legal Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	7/1/2021	State	NY
	End Date	12/31/2023	Postal Code	14203
	Fair Market Value	\$983,000.00	Plus 4	
	Amount	\$983,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$259,108.64	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Tech Team Support For Various Reviews & Approval Processes; Includes 1/13/22, 10/6/22, 2/2/23 & 6/29/23 Contract Amendments.

42.	Vendor Name	Phillips Lytle LLP	Address Line1	125 Main Street
	Type of Procurement	Legal Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	3/30/2023	State	NY
	End Date		Postal Code	14203
	Fair Market Value	\$35,000.00	Plus 4	
	Amount	\$35,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$9,668.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Formation of Business Park Association

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

43.	Vendor Name	Russell Hoffmeister	Address Line1	1318 Lewiston Road
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	ALABAMA
	Award Date	9/7/2023	State	NY
	End Date	12/31/2024	Postal Code	14013
	Fair Market Value		Plus 4	
	Amount	\$4,750.00	Province/Region	
	Amount Expended For Fiscal Year	\$4,750.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easement: Compensation for Temporary Easement 27 (Don & Lori Currier) - Installation of Water Lines from Curb Box to House

44.	Vendor Name	Russell Hoffmeister	Address Line1	6154 Alleghany Road
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	BASOM
	Award Date	9/7/2023	State	NY
	End Date	10/31/2024	Postal Code	14013
	Fair Market Value		Plus 4	
	Amount	\$4,500.00	Province/Region	
	Amount Expended For Fiscal Year	\$4,500.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP Force Main Easement: Compensation for Temporary Easement 26 (David & Jennifer Schnauer) - Installation of Water Lines from Curb Box to House

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

45.	Vendor Name	Selective Insurance	Address Line1	PO Box 371468
	Type of Procurement	Other	Address Line2	
	Award Process	Authority Contract - Competitive Bid	City	PITTSBURGH
	Award Date	12/15/2022	State	PA
	End Date	12/31/2023	Postal Code	15250
	Fair Market Value		Plus 4	
	Amount	\$48,844.50	Province/Region	
	Amount Expended For Fiscal Year	\$48,844.50	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Business Insurance

46.	Vendor Name	Sheila Eigenbrod	Address Line1	210 Wyoming Street
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	WARSAW
	Award Date	12/1/2022	State	NY
	End Date	12/31/2023	Postal Code	14569
	Fair Market Value	\$29,800.00	Plus 4	
	Amount	\$29,800.00	Province/Region	
	Amount Expended For Fiscal Year	\$13,116.67	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Workforce Development Consultant

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

47. Vendor Name	The Research Foundation of SUNY UB	Address Line1	University at Buffalo 380 MFAC
Type of Procurement	Other Professional Services	Address Line2	Ellicott Complex
Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
Award Date	8/4/2022	State	NY
End Date		Postal Code	14261
Fair Market Value	\$31,870.00	Plus 4	
Amount	\$31,870.00	Province/Region	
Amount Expended For Fiscal Year	\$20,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Site Work Monitor Services

48. Vendor Name	Tompkins Insurance Agencies, Inc.	Address Line1	90 Main Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BATAVIA
Award Date	12/7/2023	State	NY
End Date	12/31/2024	Postal Code	14020
Fair Market Value		Plus 4	
Amount	\$16,359.50	Province/Region	
Amount Expended For Fiscal Year	\$16,359.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Umbrella Policy 1/1/24 - 1/1/25

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

49. Vendor Name	Tompkins Insurance Agencies, Inc.	Address Line1	90 Main Street
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BATAVIA
Award Date	1/12/2023	State	NY
End Date	1/1/2024	Postal Code	14020
Fair Market Value		Plus 4	
Amount	\$15,387.50	Province/Region	
Amount Expended For Fiscal Year	\$15,387.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Umbrella Policy 1/1/23 - 1/1/24

50. Vendor Name	Town of Alabama	Address Line1	2218 Judge Road
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	OAKFIELD
Award Date	9/7/2017	State	NY
End Date		Postal Code	14125
Fair Market Value	\$187,500.00	Plus 4	
Amount	\$187,500.00	Province/Region	
Amount Expended For Fiscal Year	\$187,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Payment Pursuant to Incentive Zoning Agreement & First Amendment

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

51. Vendor Name	Travelers	Address Line1	PO Box 660317
Type of Procurement	Other	Address Line2	CL Remittance Center
Award Process	Authority Contract - Competitive Bid	City	DALLAS
Award Date	2/2/2023	State	TX
End Date	2/23/2024	Postal Code	75266
Fair Market Value		Plus 4	
Amount	\$10,462.50	Province/Region	
Amount Expended For Fiscal Year	\$10,462.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Directors & Officers / Employment Practices Liability Insurance (2/23/23 - 2/23/24)

52. Vendor Name	Travelers	Address Line1	PO Box 660317
Type of Procurement	Other	Address Line2	CL Remittance Center
Award Process	Authority Contract - Competitive Bid	City	DALLAS
Award Date	6/29/2023	State	TX
End Date	7/1/2024	Postal Code	75266
Fair Market Value		Plus 4	
Amount	\$3,182.50	Province/Region	
Amount Expended For Fiscal Year	\$3,182.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Cyber Insurance (7/1/23 - 7/1/24)

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

53.	Vendor Name	Travelers	Address Line1	PO Box 660317
	Type of Procurement	Other	Address Line2	CL Remittance Center
	Award Process	Authority Contract - Non-Competitive Bid	City	DALLAS
	Award Date	5/21/2023	State	TX
	End Date	5/21/2024	Postal Code	75266
	Fair Market Value	\$657.00	Plus 4	
	Amount	\$657.00	Province/Region	
	Amount Expended For Fiscal Year	\$657.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Crime Policy

54.	Vendor Name	Welch & O'Donoghue	Address Line1	PO Box 669
	Type of Procurement	Other Professional Services	Address Line2	8713 Rt 237
	Award Process	Authority Contract - Competitive Bid	City	STAFFORD
	Award Date	3/30/2023	State	NY
	End Date		Postal Code	14143
	Fair Market Value		Plus 4	
	Amount	\$6,500.00	Province/Region	
	Amount Expended For Fiscal Year	\$6,500.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	STAMP: Survey - Edwards Vacuum Subdivision

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
 Status: UNSUBMITTED
 Certified Date : N/A

55.	Vendor Name	e3communications	Address Line1	551 Franklin Street
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	12/2/2021	State	NY
	End Date	12/31/2022	Postal Code	14202
	Fair Market Value	\$24,000.00	Plus 4	
	Amount	\$24,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$2,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public Relations / STAMP Marketing - 2022

56.	Vendor Name	e3communications	Address Line1	551 Franklin Street
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	12/1/2022	State	NY
	End Date	12/31/2023	Postal Code	14202
	Fair Market Value	\$24,000.00	Plus 4	
	Amount	\$24,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$24,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public Relations / STAMP Marketing - 2023

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

57.	Vendor Name	e3communications	Address Line1	551 Franklin Street
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	12/1/2022	State	NY
	End Date	12/31/2023	Postal Code	14202
	Fair Market Value	\$24,000.00	Plus 4	
	Amount	\$24,000.00	Province/Region	
	Amount Expended For Fiscal Year	\$24,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public Relations / GCEDC Marketing - 2023

58.	Vendor Name	e3communications	Address Line1	551 Franklin Street
	Type of Procurement	Other Professional Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	BUFFALO
	Award Date	12/2/2021	State	NY
	End Date	12/31/2022	Postal Code	14202
	Fair Market Value	\$21,600.00	Plus 4	
	Amount	\$21,600.00	Province/Region	
	Amount Expended For Fiscal Year	\$1,800.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Public Relations / GCEDC Marketing - 2022

Procurement Report for Genesee County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/01/2024
Status: UNSUBMITTED
Certified Date : N/A

Additional Comments

Proposal for design, engineering, bidding and construction inspection for roadway at AppleTree Acres

Discussion: The GCEDC Received a proposal for design, engineering, bidding and construction inspection for a new roadway at AppleTree Acres to support a new manufacturing facility.

Fund commitment: \$279,065 from land sale proceeds of sale to new manufacturing facility at AppleTree Acres.

Board action request: Approval of design, engineering, bidding and construction inspection contract for \$279,065.



February 18, 2024

Mr. Mark Masse, CPA
Senior Vice President of Operations
GCEDC
99 MedTech Drive, Suite 106
Batavia, New York 14020

**RE: APPLE TREE ACRES
NEW ACCESS ROAD
PROPOSAL FOR ENGINEERING SERVICES**

Dear Mark:

CPL is pleased to submit our proposal for civil engineering and permitting services related to the design and construction of a new access road from NYS Route 19 to Apple Tree Avenue in the Town of Bergen, New York.

Project Understanding

Based on our discussions, our knowledge of the project, and the information provided, it is our understanding that the Genesee County Economic Development Center (GCEDC) is seeking services of a qualified firm to provide engineering, permitting, bidding, and construction services for the design and construction of a new access road at the Apple Tree Acres Business Park in the Town of Bergen, New York. The new access road will include all grading, pavement design, and stormwater management facilities as required. Please refer to the attached concept plan for reference.

The NYSDOT conceptually approved a new access road and the location in a letter dated May 9, 2018 (see attached). Our assumptions are that their approval from 2018 is still valid and that no other turn lanes on NYS 19 or on the access road are required. Therefore, no turn lane design or mitigation is included in this proposal. A traffic study has been included in the scope of potential development on the site and therefore is also not included in this proposal.

Scope of Work

Our project team has extensive experience in planning and designing the required aspects of similar projects throughout the State. These services have



included assistance with site selection, site planning, assistance with marketing efforts, SEQR, and the design and construction of infrastructure. For this project, our team will provide the following detailed scope of work:

State Environmental Quality Review (SEQR)

The scope of SEQR has been included in the proposal for a potential tenant at the site, located on Lot A. We have assumed that both projects will progress simultaneously and therefore, the scope of the roadway will be analyzed along with that development. It is our assumption that this approach is acceptable.

Supplemental studies including wetland delineation, threatened and endangered species, traffic studies, and visual studies are not included in this scope of work. If these studies are required by the reviewing agency, CPL will develop a scope and fee for these services.

Survey and Mapping

As part of this project, CPL will coordinate with a surveyor to complete a field topographical survey and base mapping suitable for the design of the project. Utility information will be obtained from available utility records and field survey and plotted on the base mapping. All elevations will be based on USGS datum. It is anticipated that no easements will be required. It is our understanding that a boundary survey has already been completed for the roadway.

Design Geotechnical Investigation

CPL will team with Foundation Design for the completion of soil borings as necessary for a design assessment. This assessment will address potential issues that could develop during infrastructure improvements, mass grading, and construction of new structures. The overall intent of the geotechnical investigations during this phase of the project is to identify the depth to bedrock, depth to the water table, provide an understanding of the general composition of the soil, and to provide design recommendations for infrastructure and pavement section recommendations.

Foundation Design will complete eight (8) widely spaced soil borings. The borings will be advanced to depths of 10 to 15 feet or shallower if bedrock is encountered. Four (4) NYSDEC stormwater infiltration tests will be performed, and pavement recommendations will be provided.



Preliminary Design

CPL will work closely with the GCEDC to ensure that all portions of the project meet the needs and expectations of the GCEDC, and that the project objectives are met. We will provide the required plans, technical specifications, and contract documents to the level of detail required for the construction of the recommended project improvements.

Preliminary design will include the following items:

- Roadway Reconstruction Layout/Design
 - Coordination with Liberty Pumps and new tenant located on Lot A within the park.
 - Preliminary alignment and layout of the new access road.
 - Preliminary grading and associated stormwater drainage design in preparation for approval by the New York State Department of Environmental Conservation (NYSDEC) in relation to stormwater permitting.
 - All stormwater management facilities will be designed in accordance with NYSDEC best management practices. We will prepare a Stormwater Pollution Prevention Plan (SWPPP) in accordance with the NYSDEC. We are assuming that the project will be designed to meet the 5-day review requirement for the NYSDEC General Permit and that a 60-day review will not be required.
 - Preliminary plan and profile with roadway alignment, storm management facilities or sewers, grading disturbance limits, and proposed road rights-of-way.
 - All permitting and coordination with NYSDOT as required.
- Geotechnical
 - We will coordinate with a qualified geotechnical engineering subconsultant to perform necessary soil borings, test pits or infiltration tests at selected locations to determine soil and asphalt conditions, groundwater depths and the presence of bedrock, if any, within anticipated excavation limits.

Permits and Approvals

We will prepare all necessary permit applications required by federal, state, and local regulations, including all required supporting documentation. We have assumed that the GCEDC would be responsible for any required permit fees. Necessary permits may include, but are not limited to, the following:



- Town of Bergen Site Plan Approval.
- NYS Department of Environmental Conservation Storm Water Pollution Prevention Plan (SWPPP).
- NYSDOT Permit and Approval for a Commercial Entrance.

Final Design

Prepare detailed final plans and specifications for the work. All work will be in accordance with the standards of the Town of Bergen, NYSDOT, and the requirements of the regulatory agencies. We will address all the permitting comments and obtain all final approvals before bidding the project.

Bidding

Provide up to twenty (20) sets of plans, specifications, and contract documents to be issued to prospective bidders.

During the bidding period, we will respond to bidders' questions and issue any addenda required for the interpretation and clarification of the bidding documents.

We will attend the bid opening, review bids for compliance with the bid requirements and mathematical correctness, prepare a bid tabulation, investigate bidders' qualifications, and prepare a written recommendation for the award of the contract.

Construction Administration

Provide construction administration services which include shop drawing review, processing of payment requests, preconstruction and project meetings, schedule coordination, preparation of change orders, coordination with the Contractor, GCEDC, Town, and regulatory agencies, final inspection and punch list, and preparation of record drawings based upon information provided by the Contractor.

Construction Observation

Provide a qualified NYSDOT approved Resident Engineer to monitor the construction and the Contractor's compliance with the Contract Documents. The Resident Engineer will serve as GCEDC's representative on the project, maintain detailed records of the work performed, document payments to the contractor, handle concerns and complaints from residents affected by the project, and coordinate with regulatory agencies and utilities. We have



assumed a 2.5-month schedule for the new access road.

Excluded Services

The following items have been excluded from our proposal:

- Property survey for the purpose of purchasing property (ALTA) or obtaining easements or rights-of-way.
- Phase 1 Environmental Assessment.
- SEQR services, including Long Form EAF and/or EIS.
- Preparation of legal descriptions.
- Preparation of easement maps and descriptions.
- Special Use Permits/Zoning Variances.
- Lot combinations or Subdivisions.
- Performing wetland delineations and mitigation plans.
- Wetland permitting.
- Performing Cultural Resource Investigations.
- Visual studies.
- Traffic study.
- NYSDOT Drainage study along NYS Route 19 or NYS Route 33.
- Offsite improvements including traffic mitigation and turn lanes.
- Floodplain investigations.
- Stream protection application and permits.
- Threatened and/or Endangered Species surveys and studies.
- Application, licensing or filing fees.
- Any structural analysis or recommendations based on geotechnical borings.
- Lighting and Landscaping plans.
- Water, sanitary sewer, gas, electric, cable, and telecommunication design or coordination.

If it is determined that these items are needed, CPL will work with the GCEDC to develop a specific scope and budget for them.



Fee

Our fee proposal to complete the work described above is as follows:

<u>Task</u>	<u>Fee</u>
<i>CPL Design Scope</i>	
SEQR	\$0
Survey and Mapping	\$4,660
Preliminary Design	\$49,145
Permits and Approvals	\$32,020
Final Design	\$62,045
Subtotal	\$147,870
 <i>CPL Bidding and Construction Scope</i>	
Bidding	\$11,970
Construction Administration	\$35,725
Construction Observation	\$67,500
Subtotal	\$115,195
 <i>Subconsultants (budget)</i>	
Topographic Survey	\$4,600
Geotechnical Investigation	\$11,400
Subtotal	\$16,000
 TOTAL	 \$279,065

Enclosed for your information is a summary of the hours and direct costs necessary to complete the work as described above. Subcontractor costs will be invoiced as direct costs incurred without markup.



Mr. Mark Masse
GCEDC
February 18, 2024
Page 7 of 7

We appreciate the opportunity to submit our proposal and look forward to working with all those involved. If you have any questions or require additional information, we would be happy to meet with you at any time to discuss our approach and qualifications in detail. Please contact me at (585) 402-7506 or akosa@cplteam.com should you have any questions or require additional information.

Very truly yours,

CPL

A handwritten signature in black ink, appearing to read 'AKosa'.

Andrew R. Kosa, P.E.
Engineering Associate Principal

Enclosures

Proposal Accepted By:

Signature: _____ Date: _____
GCEDC











Apple Tree Access Road - 2,200 LF Design
 Engineering Fee Estimate
 Date: 02/18/2024

Tasks	Man-Hours					Fee
	Principal	Project Manager	Engineer	Drafter	Inspector	
1. Environmental						
SEQR (Covered under Tenant Development)						\$ -
Subtotal	0	0	0	0	0	\$ -
2. Survey & Mapping						
Base Mapping Preparation		4	8	24		\$ 4,660.00
Subtotal	0	4	8	24	0	\$ 4,660.00
3. Preliminary Design						
Design Meetings & Coordination, Development Coordination and Program Management	4	16	16			\$ 7,060.00
Geotech Coordination		2	4			\$ 1,010.00
Road Site Plan	1	8	16	24		\$ 7,005.00
Grading/Storm Design		8	32	60		\$ 12,960.00
Stormwater Pollution Prevention Plan (SWPPP)	1	8	12	40		\$ 8,185.00
NYS DOT Details, Profiles, and Cross Sections		8	12	40		\$ 7,860.00
Erosion and Sediment Control		4	4	6		\$ 2,100.00
Cover, General Notes & Details Sheets		1	2	4		\$ 945.00
Specifications - Contractual Front End & Technical		4	8			\$ 2,020.00
Subtotal	6	59	106	174	0	\$ 49,145.00
4. Permits and Approvals						
Town of Bergen Site Plan Approval	4	4	8	8		\$ 4,200.00
NYS DEC SWPPP		4	8	24		\$ 4,660.00
NYS DOT Permits and Approvals - Commercial Entrance	2	12	40	40		\$ 13,430.00
Coordination/Response to Agency Comments	2	16	24			\$ 7,570.00
Public Meeting/Site Plan Approval	4	4				\$ 2,160.00
Subtotal	12	40	80	72	0	\$ 32,020.00
5. Final Design						
Design Meetings & Coordination, Development Coordination and Program Management	4	16	16			\$ 7,060.00
Road Site Plan	2	4	24	60		\$ 11,590.00
Grading/Storm Design	1	8	24	80		\$ 14,325.00
Stormwater Pollution Prevention Plan (SWPPP)	2	8	24	80		\$ 14,650.00
NYS DOT Details, Profiles, and Cross Sections	2	6	12	40		\$ 8,080.00
Erosion and Sediment Control		2	4	8		\$ 1,890.00
Cover, General Notes & Details Sheets		1	4	8		\$ 1,675.00
Specifications - Contractual Front End & Technical	1	6	8			\$ 2,775.00
Subtotal	12	51	116	276	0	\$ 62,045.00
CPL Design Subtotal (Items 1 - 5)						\$ 147,870.00
Bidding and Construction						
6. Bidding						
Bidding Administration	2	16	24	40		\$ 11,970.00
Subtotal	2	16	24	40	0	\$ 11,970.00
7. Construction Administration						
Contract Administration	2	24	40	20		\$ 13,810.00
Coordination, RFI's & Site Visits	2	24	40	30		\$ 14,910.00
Project Closeout	1	8	16	24		\$ 7,005.00
Subtotal	5	56	96	74	0	\$ 35,725.00
8. Construction Inspection Budget Estimate - Billed Hourly						
On Site Inspection (based on 2.5 month construction schedule, approximately 1,000 LF)					450	\$ 67,500.00
Subtotal	0	0	0	0	450	\$ 67,500.00
CPL Bidding and Construction Subtotal (Items 6 - 8)						\$ 115,195.00
Total Hours	37	226	430	660	450	
Total CPL Fees (Items 1 - 8)						\$ 263,065.00
9. Subconsultant Budget Estimate - Billed at Cost						
A. Topographical Survey						\$ 4,600.00
B. Geotechnical Investigation (Foundation Design)						\$ 11,400.00
Subconsultant Subtotal (Item 9)						\$ 16,000.00
Total Fee (Items 1 - 9)						\$ 279,065.00

3d

47

LEGEND

-  EXISTING FEDERAL WETLAND
-  PARCEL LINE
-  EXISTING WATER MAIN & FIRE HYDRANT
-  EXISTING SANITARY SEWER FORCE MAIN
-  EXISTING SANITARY GRAVITY SEWER & MANHOLE
-  EXISTING SANITARY SEWER PUMP STATION
-  EXISTING GAS MAIN
-  EXISTING OVERHEAD ELECTRIC
-  BUILDING SET BACK
-  EXISTING COMM.



GENESEE GATEWAY LOCAL DEVELOPMENT

APPLETREE ACRES CORPORATE PARK
Bergen, New York
Genesee County



205 ST. PAUL STREET, SUITE 500
 ROCHESTER, NEW YORK 14604
 TEL (800) 274-9000
 FAX (585) 232-5836

CPLteam.com
 ARCHITECTURE + ENGINEERING + PLANNING



**Department of
Transportation**

ANDREW M. CUOMO
Governor

CATHY CALHOUN
Acting Commissioner

KEVIN BUSH, P.E.
Regional Director

May 9, 2018

Mr. Andrew R. Kosa
Clark Patterson Lee
205 St Paul St, Suite 500
Rochester, NY 14604

Re: Appletree Acres Corporate Park
NY 19, Town of Bergen
Genesee County

Dear Mr. Kosa,

We have completed our review of April 2018 Concept Plans for the referenced project. In response, we have the following comments.

We agree with the concept proposal of constructing a new entrance to this park on NY 19 approximately 1000' south of NY 33. With the construction of this second entrance, it would likely help to split up some of the existing traffic that is using the existing entrance on NY 33. Although we agree with the construction of this entrance for the existing traffic, if any additional developments are slated for this park, we would need to review an updated traffic impact study showing the impacts to these entrances and the adjacent highway network.

The new entrance to NY 19 should include one 12 foot lane entering and one 12 foot lane exiting with radii based on the design vehicle. Please also confirm that there is adequate sight distance at this proposed entrance.

A Highway Work Permit is required for all work within the State right-of-way. Please submit a completed PERM 33-COM along with 3 sets of detailed plans to Ms. Allison McNamara, Regional Permit coordinator at our regional office: New York State Department of Transportation, 1530 Jefferson Road, Rochester, NY 14623.

Also, to further expedite our review, we recommend that you send a copy of detailed plans to Mr. Daniel Stahley, Assistant Resident Engineer at the following address:

5441 East Main St
Batavia, NY 14020

3d

49

If there are any questions regarding our review, please contact Mr. Zachary Starke at (585) 272-3472. If there are questions about the content of information to be submitted, please contact Mr. Daniel Stahley at (585) 343-0502.

Sincerely,



Paul J. Spitzer, P.E.
Regional Traffic Engineer

PJS/ZJS

- c: D. Stahley, Asst. Resident Engineer, Genesee County
- J. Frank, Permit Group
- B. Marsh, Permit Group
- M. Masse, Genesee County Economic Development Center

RECEIVED
MAY 11 2010
CLARK PATTERSON LEE

Mowing contract for STAMP

Discussion: The GCEDC Received a proposal for mowing of the mitigation areas at STAMP for 2024 in accordance with the terms of the Part 182 Permit.

Fund commitment: \$2,000 from mitigation funds escrow of STAMP Part 182 Permit. This amount was included in the escrow estimate when the account was established.

Board action request: Approval of mowing contract for \$2,000 with Genesee County Highway Department.



GENESEE COUNTY HIGHWAY DEPARTMENT

153 Cedar Street
Batavia, New York 14020
Phone: (585) 344-8508 Fax: (585) 343-9303

Timothy J. Hens, P.E. Highway Superintendent
David Wozniak, Deputy Superintendent
Paul Osborn, Deputy Superintendent – Facilities, Parks, Recreation & Forestry

Jason Long
Airport Supervisor
Chris Klein
Fleet Maintenance Supervisor
Laura Wadhams, P.E.
Assistant County Engineer
Justin Gerace
Assistant County Engineer - Water

February 22, 2024

GGLDC
Attn: Mark Masse, Sr. VP of Operations, Managing Member
99 MedTech Drive
Suite 106
Batavia, NY 14020

Dear Mark:

Here are the requested quotes for providing mowing services at the business parks listed below for the 2024 season:

A. Genesee Valley Agri-Business Park -

1. Mowing adjacent to paved roadways within park 1 time a month
2. Finish mow Rt. 5 entry sign lawn areas on a regular basis (avg. every 7-10 days)
3. Finish mow Rt. 63 entry sign lawn area on a regular basis (avg. every 7-10 days)
4. Mowing 2 retention ponds 2 times a year
5. Brush hog East side of Ag Park Road 2x within the time period.

Mowing - @\$1,600.00 per month x 6 (May-Oct)	= \$ 9,600.00
Ponds - @\$500.00 each time per year x 2	= \$ 1,000.00
Brushhog - @\$750.00 x2	= \$ 1,500.00
2024 GVAB Park mowing Total	\$12,100.00

B. WNY Stamp Business Park

1. Brush hog Part 182 Mitigation Field (1/2 field) x1 (Aug 15-31) = \$ 1,000.00
2. Brush hog Mitigation Field (1/3 Field) Alleghany Rd x1 (Aug 15-31) = \$ 1,000.00

2024 STAMP Mowing Total \$ 2,000.00

2022 Mowing total for all Parks = \$14,100.00

If you have any questions regarding this proposal, please feel free to contact me at (585) 344-8508 ext. 3704 or via email at paul.osborn@co.genesee.ny.us.

Paul A. Osborn, Genesee County Deputy Highway Superintendent

Proposal Acceptance: _____ Title: _____ Date: _____

3e

52

GCEDC
Audit & Finance Committee Meeting Report

Mowing contract for STAMP

Discussion: The GCEDC Received a proposal for mowing of the stormwater pond and the open area from the substation to Crosby Road at STAMP for 2024.

Fund commitment: \$8,000 from operational funds of STAMP.

Board action request: Approval of mowing contract for \$8,000 with Town of Alabama Highway Department.

Mowing for GCEDC 2024

8/24- 8 hrs

8/26- 6 hrs

8/29- 6.5 hrs

Total- 20.5

X 2 times a year
41 hrs

Labor-

41 hrs

X \$60 hr (benefited hrs)

Total- \$2,460

Equip Cost-

41 hrs

X \$135 (rental rates)

Total- \$5,535

Bid Price- \$7,995 To mow from the substation to Crosby Rd
as well as the area around the retention pond