



**GGLDC Governance & Nominating Committee Meeting**  
**Thursday, March 7, 2024**  
**Location – 99 MedTech Drive, Innovation Zone**  
**3:00 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: S. Noble-Moag, D. Cunningham, C. Yunker (Video Conference\*)  
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, C. Suozzi, J. Krencik, E. Finch  
Guests: M. Clattenburg (GCEDC Board Member), P. Zelif (GCEDC/GGLDC Board Member),  
K. Manne (GCEDC/GGLDC Board Member)  
Absent: G. Torrey

\*Attending from a physical location identified in the meeting notice as open to the public.

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

S. Noble-Moag called the meeting to order at 3:11 p.m. in the Innovation Zone.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Other Business – Nothing at this time.**

**2b. Minutes: June 1, 2023**

**D. Cunningham made a motion to approve the June 1, 2023 meeting minutes as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

D. Cunningham - Yes  
G. Torrey - Absent  
C. Yunker - Yes (Video Conference\*)  
S. Noble-Moag - Yes

**The item was approved as presented.**

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Board Self-Evaluation Process** – L. Farrell provided a copy of the confidential evaluation of board performance questionnaire to the Committee via email. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2024.

**3b. Authority Self-Evaluation of Prior Year Performance** - Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report shows the results against the goals and measurements that were set for 2023. This report will be posted to the website.

**D. Cunningham made a motion to recommend to the full Board the approval of the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Absent
- C. Yunker - Yes (Video Conference\*)
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3c. Mission Statement & Measurement Report** - The Authority's Board must annually review the authority's mission statement and performance goals to ensure that its mission has not changed and that the authority's performance goals continue to support its mission. This report will be posted to the website and submitted to PARIS.

S. Noble-Moag requested that the Mission Statement and Measurement report is presented sooner next year so that the Committee can have more time to strategically review and have intentional discussions regarding this report.

**D. Cunningham made a motion to recommend to the full Board the approval of the Mission Statement & Measurement Report as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Absent
- C. Yunker - Yes (Video Conference\*)
- S. Noble-Moag - Yes

**The item was approved as presented.**

**4. ADJOURNMENT**

As there was no further business, D. Cunningham made a motion to adjourn at 3:16 p.m., seconded by C. Yunker, and passed unanimously.