GGLDC Board Meeting
Thursday, August 1, 2024
Location: 99 MedTech Drive, Innovation Zone
3:00 PM

GGLDC MINUTES

Attendance

Board Members:	C. Yunker, M. Brooks, P. Battaglia, D. Cunningham, G. Torrey, P. Zeliff, J. Tretter
Staff:	L. Farrell, M. Masse, P. Kennett, L. Casey, E. Finch, J. Krencik, C. Suozzi
Guests:	K. Manne (GCEDC Board Member), S. Maier (Harris Beach), R. Gaenzle (Harris Beach/Video Conference), M. Fitzgerald (Phillips Lytle/Video Conference), C. Kemp (GCEDC Board Member)
Absent:	S. Noble-Moag, M. Clattenburg

1.0 Call to Order

D. Cunningham called the meeting to order at 3:48 p.m. in the Innovation Zone.

2.0 Chairman's Report and Activities

2.1 Upcoming Meetings:
    Next Scheduled Board Meeting: Thursday, September 5th at 4:00 p.m.
    Audit & Finance Committee Meeting: Tuesday, September 3rd at 8:30 a.m.

2.2 Agenda Additions/ Deletions/ Other Business – Nothing at this time.

2.3 Minutes: July 11, 2024 -

M. Brooks made a motion to approve the July 11, 2024, minutes as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Absent	C. Yunker -	Yes
G. Torrey -	Yes	P. Zeliff -	Yes
S. Noble-Moag -	Absent		

The item was approved as presented.

3.0 Report of Management

3.1 Nothing at this time

4.0 Audit & Finance Committee – D. Cunningham

4.1 June 2024 Financial Statements – L. Farrell reviewed the June 2024 financial statements.

- There are not many significant changes to the balance sheet.
- Accounts payable increased due to the monthly accrual amounts for the quarterly payments that are due to the GCEDC for the MedTech Centre Property Management Fee and Economic Development Support Grant.
- There is mostly normal monthly activity. Most of the activity is related to MedTech Centre.

The financial statements were recommended for approval by the Committee.

M. Brooks made a motion to approve the June 2024 Financial Statements as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Absent	C. Yunker -	Yes
G. Torrey -	Yes	P. Zeliff -	Yes
S. Noble-Moag -	Absent		

The item was approved as presented.

4.2 Parking Lot Resealing and Striping Bids – The GGLDC sealed and striped the parking lot in 2020. The GGLDC tries to do this every three to four years. The GGLDC asked ten companies to bid and five submitted proposals for resealing and restriping the parking lot at the MedTech Centre. The amounts received were as follows:

1.   Get Sealed - $14,250.00
2.   Magic Properties - $14,650.00
3.   Bove Sealing - $17,906.00
4.   Western NY Sealing & Paving - $21,547.00
5.   Monroe Sealers - $23,760.00
6.   Ol' Smokey Trucking and Excavating - $26,350.00
7.   Yasses Trucking & Construction – Did not respond to inquiry
8.   Pro Seal – Did not respond to inquiry
9.   Spade Excavating and Paving – Did not respond to inquiry
10.   Landfried's Sunshine Sealers - Did not respond to inquiry

Fund commitment: $14,250 from operational funds of MedTech Centre. The amount included in the 2024 GGLDC budget that was approved by the Board was $20,000.

Board action request: Approval of sealing and striping contract for $14,250 with Get Sealed.

This was recommended for approval but the committee.

M. Brooks made a motion to approve the Parking Lot Resealing and Striping Bid to Get Sealed not to exceed $14,250 as presented; the motion was seconded by J. Tretter. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes

D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Absent	C. Yunker -	Yes
G. Torrey -	Yes	P. Zeliff -	Yes
S. Noble-Moag -	Absent		

The item was approved as presented.

5.0 Governance & Nominating Committee – S. Noble-Moag

5.1 Nothing at this time.

6.0 Other Business

6.1 Nothing at this time.

7.0 Adjournment
As there was no further business, M. Brooks made a motion to adjourn at 3:54 p.m., which was seconded by J. Tretter and passed unanimously.