



**GCEDC STAMP Committee Meeting**  
**Wednesday, February 5, 2025**  
**Location: 99 MedTech Drive, Innovation Zone**

**8:00 a.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: C. Yunker, C. Kemp, M. Clattenburg, P. Zelif  
Staff: M. Masse, E. Finch, C. Suozzi, J. Krencik  
Guests: R. Ball (ESD / Video Conference), R. Crossen (Town of Alabama Supervisor), M. Fitzgerald (Phillips Lytle), E. Wells (E3 Communications), T. Hens (Genesee County Commission of Highway Department)  
  
Absent:

**1. Call to Order / Enter Public Session**

P. Zelif called the meeting to order at 8:00 a.m. in the Innovation Zone.

**1a. Executive Session**

C. Yunker made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:01 a.m., for the following reasons:

1. Discussions regarding proposed, pending, or current litigation.
2. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
3. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such a public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by M. Clattenburg and approved by all members present.

**1b. Re-Enter Public Session**

C. Yunker made a motion to enter back into public session at 9:06 a.m., seconded by C. Kemp and approved by all.

T. Hens entered the meeting at 9:06am.

**2. Chairman's Report & Activities**

**2a. Agenda Additions / Deletions/ Other Business – Nothing at this time.**

**2b. Minutes: January 14, 2025**

**M. Clattenburg made a motion to approve January 14, 2025 minutes; the motion was seconded by C. Kemp. Roll call resulted as follows:**

P. Zelif - Yes  
C. Yunker - Yes  
M. Clattenburg – Yes  
C. Kemp - Yes

**The item was approved as presented.**

**3. Discussions / Official Recommendations to the Board:**

*The Committee voted on agenda items 3a through 3c collectively. The approval for these items follows agenda item 3c.*

**3a. Approval of CRA with National Grid - \$205,814** – Included with the meeting materials is a Cost Reimbursement Agreement (CRA) with National Grid for the construction costs associated with the tap to provide the Edwards project with power until the completion of the substation.

**Fund commitment:** \$205,814 included in the \$56 million or \$8 million.

**Committee action request:** Recommend approval to sign CRA for \$205,814.

**3b. Approval of CRA with National Grid - \$719,778** – Included with the meeting materials is a Cost Reimbursement Agreement (CRA) with National Grid for the construction costs associated with adding a second set of davit arms on the pole structures to enable a second circuit to provide power to future tenants at STAMP.

**Fund commitment:** \$719,778 included in the \$56 million.

**Committee action request:** Recommend approval to sign CRA for \$719,778.

**3c. Approval of CRA with National Grid - \$500,000** – Included with the meeting materials is a Cost Reimbursement Agreement (CRA) with National Grid for the construction costs associated with the increase in costs for the foundations and poles on the Edwards line that will enable us to carry a second circuit on that line for future tenants at STAMP.

**Fund commitment:** \$500,000 to be paid by the GCEDC and reimbursed through a National Grid Shovel Ready grant.

**Committee action request:** Recommend approval to sign CRA not to exceed \$500,000.

M. Masse provided additional information related to the funding commitments of these CRAs with National Grid based on a \$1,219,778 project cost (combination of 3b and 3c CRAs). M. Masse stated that the GCEDC would qualify for a \$500K shovel ready grant with National Grid. GCEDC will fund the \$500K payment to National Grid because it is complicated when state funds are utilized but ultimately returned. The rest of the payments for the CRAs would be covered under the \$56M grant or \$8M grant.

**C. Yunker made a motion to recommend to the full Board the approval of agenda items 3a-3c as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:**

P. Zelif - Yes

C. Yunker - Yes  
M. Clattenburg – Yes  
C. Kemp - Yes

**Items 3a, 3b and 3c were approved as presented.**

**3d. Part 182 Mitigation Invoice – Norm Giess -** The GCEDC hired a local farmer to seed the mitigation area with a winter cover crop and then with a grass mix to create new grassland habitat in accordance with the terms and conditions of the Part 182 permit.

**Fund Commitment:** \$1,260 from the mitigation escrow funds (STAMP Part 182).

**Committee Action request:** Recommend approval of the invoice from Norm Giess for the cover crop and grass mix for the mitigation field.

**M. Clattenburg made a motion to recommend to the full Board the approval of the Part 182 Mitigation Invoice from Norm Giess not to exceed \$1,260 as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:**

P. Zelif - Yes  
C. Yunker - Yes  
M. Clattenburg – Yes  
C. Kemp - Yes

**The item was approved as presented.**

#### **4. Adjournment**

As there was no further business, C. Yunker made a motion to adjourn at 9:09 a.m., seconded by M. Clattenburg and passed unanimously.